

COBHAM NETBALL CLUB – CONSTITUTION

Name

The club will be called Cobham Netball Club and will be affiliated to the All England Netball Association.

Aims and Objectives

The aims and objectives of the club will be:

- To offer coaching and competitive opportunities in netball
- To promote the club within the local community
- To ensure correct conduct of the use of courts and other facilities appropriate to Cobham Rugby Club
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment

Membership

Membership should consist of officers and members of the club. All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and code of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Student member – participants in full time education
- Junior member – 16 years of age or under
- Non-playing member
- Umpire

Members who are unemployed or who are experiencing financial difficulty may, at the discretion of the committee, be entitled to a reduced subscription.

The Committee shall have the power at its discretion to allow members to pay a reduced subscription for any period less than a year.

Prospective new members at A team standard or above will be permitted to attend training sessions for 3 weeks. They will subsequently be invited to join the club if the Club Coach and Management Committee are in agreement.

Prospective new members below A team standard will be invited to trial only if club membership numbers permit. Priority will be given to junior club members over any new member of a similar standard.

No participant, volunteer, job applicant or employee will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, religious beliefs or disability, or will be disadvantaged by conditions or requirements which are not relevant to performance.

A register will be kept of all Club members, together with addresses, telephone numbers, email addresses by the Club Secretary. This register must be kept up to date and any change of address etc. should be notified to the club secretary.

Communication will predominantly occur via email and through the use of the club's website.

Membership Fees

Membership fees will be set annually and agreed by the Executive/Management committee or determined at the Annual General Meeting. Annual subscription to be paid by the beginning of the season each year, plus a match fee each time a play participates in a match (this amount includes training fees).

The Committee may exclude from all or any of the Club's activities any member whose subscription remains unpaid after 2 months of the due date.

Officers of the Club

The officers of the Club will be:

- Chair
- Secretary
- Treasurer
- Umpiring Secretary
- Any other relevant position i.e. Junior Coach
- CSA Liaison Officer

Officers will be elected bi-annually at the Annual General Meeting. All officers will retire at the end of their term but will be eligible for re-appointment.

The selection committee will consist of the Head Coach (es) plus one external selector. The reselection at New Year will be decided by the Head Coach (es) and captains.

Management Committee

The Club will be managed through the Management Committee consisting of: Chair, Secretary and Treasurer. Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary of the Club held no less than twice per year.

The Quorum required for business to be agreed at Management Committee meetings will be three.

The Management Committee will be responsible for adopting the new policy, codes of conduct and rules that affect the organisation of the Club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

Finance

All club monies will be banked in an account held in the name of the Club. The Club Treasurer will be responsible for the finances of the Club. The financial year of the Club will end each year one week after the last winter season club match fixture.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds should hold the signature of the Treasurer plus one other officer.

Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 14 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officer of the Management Committee will be sent to the Secretary prior to the AGM.

Election of officers is to take place at the AGM.

Approve annual subscriptions for the ensuing season.

Consider and decide upon any matter raised by a member for which seven days notice, in writing, shall have been given to the Club Secretary.

Discuss any other business that may arise.

All members have the right to vote at the AGM.

The Chair of all meetings shall have the casting vote.

The Quorum for AGMs will be 10 members.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within seven days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of disciplinary hearing should be notified in writing to the person who lodged the complaint, and the member against whom the complaint was made, within seven days of the hearing.

There will be a right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within seven days of the Secretary receiving the appeal.

Dissolution

A resolution to dissolve the Club can only be passed at an AGM or EGM through majority vote of the membership.

In the event of dissolution all funds will be share equally between all paid up full members of the senior club. Any assets of the Club that remain will be donated to a local netball cause (to be agreed by the Management Committee in office at the time of dissolution).

Amendments to the Constitution

The Constitution will only be changed through agreement by majority vote at an AGM or EGM.

Declaration

Cobham Netball Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.

SIGNED DATE

Name Position: Club Chair

SIGNED DATE

Name Position: Club Secretary

Aug 2018